



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ
Lao People's Democratic Republic



**Minute of Terminal Review Meeting for the Programme
“Support to the National Social-Economic Development Plan (2006-2010)”**

Date: Wednesday, 30 March 2011
Venue: Lao Plaza
Time: 14:00p.m. – 16:00p.m.
Chair: Dr. Khamlien Pholsena, Director General of Department of Planning Ministry of Investment
Co-chair: Ms. Kyoko Yokosuka, Resident Representative a.i, UNDP

The Terminal Review Meeting (TRM) “Support to the National Social-Economic Development Plan (2006-2010)” was organized at Lao Plaza on 30 March, 2011. The meeting was chaired by Dr. Khamlien Pholsena, Director General of Department of Planning Ministry of Investment (MPI) , and co-chaired by Mme. Kyoko Yokosuka, Resident Representative a.i of UNDP and participated by representatives from Department of International Cooperation (DIC), Department of Planning (DOP), Lao Statistics Bureau (LSB), National Economic Research Institute (NERI) of MPI and Ministry of Foreign Affairs, line ministries, Development Partners, UN agencies and UNDP staff (see annex 1 and 2 for detail list of participants and agenda).

1. Introduction

The Chair and co-chair welcomed all participants and stakeholders and informed that the objective of the TRM was to share the key achievements and lessons learnt from the project and proceed with the project closure. The chair also expressed his gratitude to line ministries and other partners who have cooperated with the project and welcomed comments and suggestions for the next generation of the project.

2. Overview of the Programme

Ms. Phonevanh Outhavong, Deputy Director General of DOP of MPI, made a brief presentation of the project’s key achievements and lessons learnt.

The overall objective of the project is to support the Government in the implementation of the Sixth-Five year plan (2006-2010) including the constituent poverty reduction strategy and the MDGs, and in monitoring and evaluating the results.

The programme outputs include the following 5 outcomes including the support to incorporate the Poverty-Environment linkages into planning, and to formulate the 7th NSEDP, which were subsequently added during the project.

1. Incorporation of the poverty reduction and MDG priorities and programmes of the Sixth Plan (2006-2010) in the annual plan and budgets of selected Ministries and three pilot provinces and implementing them.
2. NSEDP VII is formulated in participatory manner, is results-oriented enabling effective monitoring and integrates MDGs and other national priorities (added in 2009).
3. Enhanced capacities of Ministry of Planning and Investment (MPI), selected Ministries and three pilot provinces for improved implementation monitoring, evaluation and reporting for NSEDP VI and NSEDP VII.
4. Establishment of a research network comprising the National Economic Research Institute (NERI) and selected Ministries and Agencies to undertake policy research to support planning, monitoring and evaluation.
5. Initiate work on Poverty-Environment linkages with a view to recognize the importance this topic and incorporate it into the planning framework (added in 2009)

3. Summary of Discussion Points and Agreed Actions

- 3.1. Ms. Silvia Jundt, M&E specialist of the UNDP Environment Unit, expressed her appreciation to the project to collaborate with the PEI team especially on the development of PEI indicators in the NSEDP monitoring and evaluation framework. She informed that the policy briefs are prepared based on the by PEI for distribution.
- 3.2. Ms. Phanchinda Lengsavad, Assistant Resident Representative / Head of Poverty Reduction Unit, has expressed her appreciation and congratulate on the success of the project over the past 4 years. She requested DOP to provide some updates on the consultation workshop on the revised Participatory Planning Manual, which has been scheduled since the PPM has been drafted at the end of last year. She also requested the project team to update on the status of the poverty assessment in Lao PDR, which was conducted by the National Leading Board on Rural Development and Poverty Reduction, Prime Minister's Office.
- 3.3. Ministry of Agriculture and Forestry congratulated the project team on the successful completion of the project. He proposed a further cooperation with Land Authority, Poverty Reduction Committee to revise the Participatory Planning Manual and conduct the planning exercise to better help the communities at the Kumban level. He also suggested that M&E and reporting capacities need to be developed at all levels to effectively implement the Plan.
- 3.4. WREA expressed his appreciation to the success of the project. He suggested DOP to consider working with other Government departments to strengthen their capacities in planning, monitoring and evaluation.

3.5. Mme Phonevanh informed that recognizing the important link between NSEDP and the PEI, the NSEDP component of the new programme will mainstream the PEI rather than having a separate output as they did in a current project. She also informed that the Participatory Planning Manual is being finalized and the consultation meeting will be held in April or May 2011. She added that the pilot assessment of the implementation of poverty programmes and project by the National Leading Board was already conducted but the DOP has not received feedback yet. Lastly, she requested UNDP to help capacity building of the Government both at the central and local levels, as the central level conducts planning, monitoring and reporting of the Plan and the local level conducts implementation and the actual exercises to achieve the NSEDP goals.

3.6. UNFPA suggested a further cooperation to strengthen partnerships for the new programme.

3.7. Mme Sisomboun from DIC expressed her appreciation in the achievements of the project. She hoped to have further cooperation and success in the new programme, which includes planning and implementation of the 7th Plan as one of the components.

Closing Summary

Mme. Kyoko Yokosuka expressed her appreciation to the comments provided by the participants. She reviewed the key achievements made during the project and suggested the project team to follow up the points raised by the participants in the new MPI programme.

She added the actions to be made for the equipment transfer. She said that it makes better sense for UNDP to transfer the project's equipment to the new programme of support to the MPI. Some equipment could be transferred to the Government so that the equipment could be best used for the Government purposes or for implementing the activities under the new MPI programme. She suggested to have another opportunity to discuss and agree on the list of the equipment to be transferred either to the new programme or the Government.

Dr. Khamlien joined his co-chair to thank the participants for valuable comments and cooperation extended during the project life.

End of the minutes.

Minutes approved by: ^{PK}



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Dr. Khamlien Pholsena
Director General of Department of Planning
Ministry of Investment and Planning
Chair

Minutes approved by:

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Ms. Kyoko Yokosuka
Deputy Resident Representative (Programme)
UNDP
Co-Chair

Annex 1: Agenda

- 14.00 – 14.30 **Registration**
- 14.30 – 14.40 **Opening Address**
Dr. Khamlien Phosena, Director General of Department of Planning, Ministry of Planning and Investment
- 14.40 – 14.50 **Remark**
Ms. Kyoko Yokosuka, UNDP Resident Representative a.i
- 14.50 – 15.20 **Presentations on an Overview and Achievements of the NSEDP Project made during the Project Implementation period**
Ms. Phonevanh Outhavong, DDG of Department of Planning, Project Manager of NSEDP Project, Ministry of Planning and Investment
- 15.20- 15.40 **Discussions**
- 15.40 – 16.00 **Closing Remarks**
Dr. Khamlien Phosena, Director General of Department of Planning, Ministry of Planning and Investment
Ms. Kyoko Yokosuka, UNDP Resident Representative a.i



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United Nations Development

Annex 2

List of Participants of Terminal and Annual Review Meeting of the UNDP-Support to Implementation of the Sixth Five-Year National Socio-Economic Development At Lao Plaza Hotel, 30 March, 2011

No	Name	Title	Position	Tel
1	Ms Sisomboun Ounavong	DIC / MPI	DDG	020 55514300
2	Sonenapha Insouvong	DOP / MPI	Technical staff	021 218653
3	Mr Bounkeud Philavong	DOP / MPI	Technical staff	021 217009
4	Mr Mixaykone Vannachith	Ministry of Education		020 22092493
5	Mr Boualong Inthavongsa	Rural Development Committee		020 99775685
6	Ms Phanchinda Lengsavad	UNDP		021 267732
7	Mr Somxay Sipaseuth	National Tourism Authority		020 55807138
8	Mr Teuane Bouphasiri	Ministry of Finance		020 22250300
9	Ms Kyoko Yokosuka	UNDP		021 263799
10	Ms Chanssleth kongphanh	DOS		020 5695658
11	Ms Vanhpheng Phimmasane	NSEDP		020 55427762
12	Mr Phouthavanh Nanthavong	Ministry of Industry & Commerce	DDG	020 99779694
13	Mr Somphanh Chanphengxay	DOP / MAF	DDG	020 55685248
14	Mr Santi Inthachanh	DIC / MPI	Technical staff	021 222214
15	Mr Lipao		DDG	020 22411287
16	Tafurcee	UNFPA	NPO	020 77611798
17	Ms Silvia Jundle	UNDP	Environment Specialist	
18	Mr NGEUN	MPI		021 217010
19	Ms manida	MPWT	DPC	021 412286
20	Mr Chanthaphone	World Bank	Country Manager	021 450010
21	Ms Makiko Fujita	UNDP	Programme Analyst	
22	Ms malayphone liemvongdeuane			021 214312
23	Dr khamlien Pholsena	DOP	DG	021 216752
24	Mr Pasongxay Khotnhotha			020 22211399
25	Ms Leck Phothimath		Project Accountant	020 55504022
26	Mr Khouankham Vonkhamxao		Technical staff	021 2167526
27	Mr Phayrath Vongsavanh	NSEDP	Driver	020 22675884
28	Mr kaysone	WREA	DDG	020 222 34995
29	Ms Moukdavanh	MOFA	Technical staff	020 5661777
30	Ms Viengmany Dexakhamphou	Mnistry of Information & Culture		020 9775685